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BEC

Institute of Environmental Education
環境教育學院

Training Programme

(June 2025 – September 2025)



(Last updated on 17 June 2025)

Introduction

About BEC Institute of Environmental Education:

At BEC, we believe environmental education is one of the most important initiatives for enhancing people's knowledge and raising awareness of the environment and associated challenges and opportunities. BEC is well-positioned and experienced to provide training courses to further advocacy of environmental excellence and to support members' and non-members' need for corporate and staff development in environmental performance and corporate responsibility.

The BEC Institute of Environmental Education ("BEC IEE"), a division of BEC, provides a platform for business managers and decision makers to advance their knowledge and develop the expertise necessary for environmental decision-making. BEC IEE also facilitates professional development by promoting quality environmental education through various programmes.

What BEC IEE provides:

As the go-to platform of business professionals in Hong Kong for continuing training and education on environmental and sustainability issues, BEC IEE aims:

- to nurture young professionals for their career development
- to support senior executives and business managers to advance their knowledge and skill sets necessary for decision making
- to train the trainers for knowledge transfer to the business community and wider society

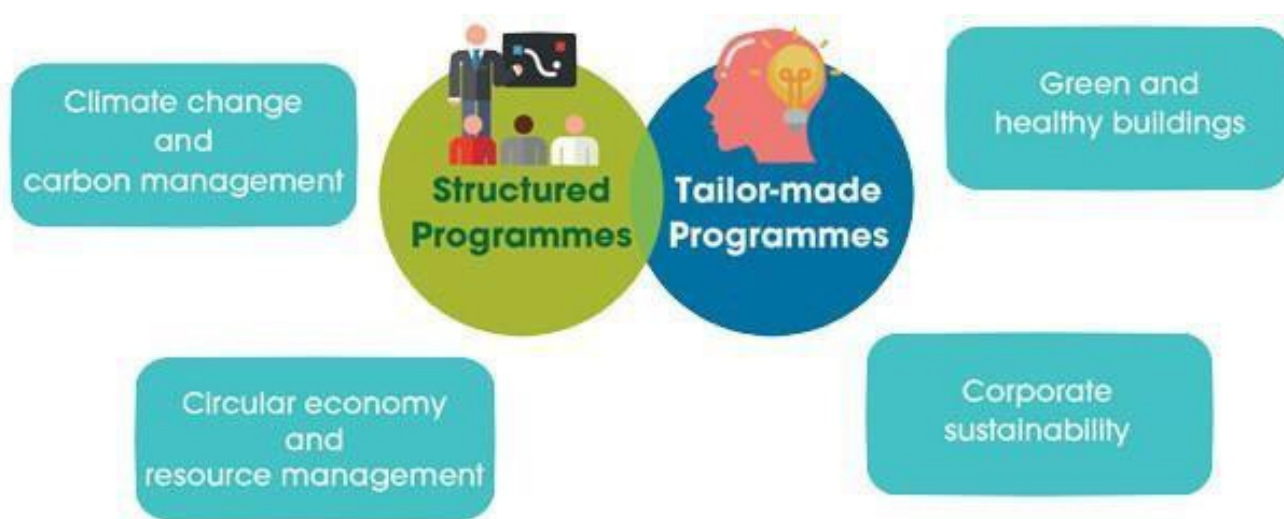
Continuing Professional Development ("CPD")

CPD encourages people to learn continuously throughout their career. Acquisition of professional knowledge and enhancement of competency will increase one's value in the job market.

BEC IEE provides a variety of training courses with CPD hours that can fulfill your CPD requirement and facilitate your professional development.

BEC IEE Courses

BEC IEE provides structured and tailor-made courses under our focus areas as follows:



Structured Courses

BEC IEE provides structured courses for all levels of people. From freshers who are new to the field and interested in environmental and sustainability topics, to intermediate and professionals with solid relevant experience, our courses integrate across learning levels, which can meet a wide range of training needs.

Tailor-made Courses

BEC IEE also provides tailor-made courses which are designed to meet client's individual needs and requirements upon request. We offer both face-to-face and online training. Below are our focus areas in greater details:

Climate Change and Carbon Management

- Carbon management plan
- Carbon audit
- TCFD / SBTi
- Scenario analysis
- Climate risk management

Circular Economy and Resource Management

- Circular strategy for business
- Zero waste design for buildings and communities
- Waste reduction and management
- Waste audit
- Food waste

Green and Healthy Buildings

- Buildings energy efficiency
- BEAM Plus
- WELL building standards
- Indoor air quality
- Mould inspection and management
- Acoustics

Corporate Sustainability

- Corporate sustainability education programme (CSEP)
- ESG reporting/ GRI standard
- Responsible investment
- Corporate sustainability for board directors/ financiers

Some previous tailor-made courses

- Green Management & Sustainability
- Decarbonisation tips for the property management sector
- Best practices in green leadership
- Indoor Air Quality (IAQ) Management and Improvement
- Sustainable Consumption and Procurement



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JUNE

Introduction to Carbon Offsetting and Net Zero Target

Course Code: 93205



Cantonese supplemented with English materials (Subject to Change)



This course provides a comprehensive introduction to carbon offsetting and net zero targets. Participants will learn about the principles of carbon offsetting and the latest strategies and best practices for effective implementation.



- Understanding the concept of carbon offsetting and its importance in climate change mitigation
- Exploring different types of carbon offsets and their characteristics
- Overview on Compliance Market and Voluntary Carbon Market
- Evaluating the quality and credibility of carbon offset projects
- Ways to conduct carbon offsetting



Ir Sophia Lau



Face to face



26 June 2025 (Thu)



10:00 – 11:30 (1.5 CPD hours)



Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong



Standard course fee: HK\$ 600*

- **Early bird discount: 5%, until 12 June 2025**

- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable



Enrolment Deadline: 29 June 2025

Enrolment Quota: 25

Pre-requisite: Not applicable

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About the speaker:

Ir Sophia Lau is an environmental professional with over 20 years of experience in environmental management, carbon auditing and sustainability strategies. As a certified carbon auditor, she has conducted audits for over 50 companies in Hong Kong, helping them assess their carbon footprints and transition toward greener operations. She also plays a vital role in carbon reporting, guiding businesses in formulating reduction plans and implementing sustainability strategies that drive lasting environmental and economic benefits.

Intensive Training on Indoor Mould Inspection and Management (10th intake)

Course Code: 93206

 English

 Good indoor air quality ("IAQ") is very essential for a green building especially during the COVID-19 pandemic. This training will provide the participants with all essential knowledge on indoor mould inspection and management and a walk-through inspection will be included. The participants will comprehend the latest IAQ requirements and equip with all essential knowledge of indoor mould growth principles and management. Through the mock inspection, they will learn how to conduct the inspection in accordance with the IAQ certification scheme.

 Latest IAQ requirements in Hong Kong

- Local and global guidelines and standards

Principles of indoor mould growth and management

- Biological, environmental and mechanical factors
- Exposure in different indoor environment

Techniques in indoor mould inspection


- Inspection methods and equipment
- Step-by-step inspection (i.e. Checklist for assessing the compliance with the IAQ objectives on mould under IAQ certification scheme)
- Result interpretation


Mock inspection at BEC building and exam (in MC format)

 Dr Veronica Chan

 3 July 2025 (Thu)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Face to face

 18:30- 21:30 (3 CPD hours)

 Standard course fee: HK\$ 1,400*

- **Early bird discount: 5%, until 19 June 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%


Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable

 **Enrolment Deadline: 26 June 2025**

Enrolment Quota: 20

Pre-requisite: Not applicable

 About the speaker:

Dr Veronica Chan has worked in the fields of environmental-related research and development, consultancy, and training for almost 20 years. Currently, she is working at HKBU as a lecturer. She has published over 40 peer-reviewed international journals articles and conference papers, and handled over 100 indoor air quality (IAQ) assessment and certification, and sustainable building assessment projects.


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Incorporating ESG in Procurement and Supply Chain Management

Course Code: 93207

 Cantonese supplemented with English materials

 This course offers foundational training on integrating ESG into procurement and supply chain management. The content is tailored for professionals in procurement and supply chain management, sustainability and ESG, as well as risk management

-  • What is ESG? Why ESG matters in supply chain management?
• What is sustainable procurement and supply chain?
• Integration of ESG in procurement and supply management
• Major global requirements, regulations, standards and guidance related to sustainable supply chain management
• Key takeaways
• Practical application
• Exercise and group discussion

 Mr Felix Lam

 Face to face

 17 July 2025 (Thu)

 18:30- 21:30 (3 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,400*

- **Early bird discount: 5%, until 3 July 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable


 **Enrolment Deadline: 10 July 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

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 About the speaker:

Mr Felix Lam is a Council Member of both ISM-HK and IPSHK, where he is responsible for promoting professionalism in procurement and supply. He served as the Head of Sustainability at the Green Council for seven years, during which he advocated for corporate sustainability through various initiatives, including training courses, seminars, membership programs, corporate sustainability awards, and consultancy services. Prior to that, he had a distinguished career at Towngas for over 25 years, culminating in his role as the Head of Corporate Supplies Department, where he led the procurement and supply chain operations. Felix has also been a guest lecturer at PolyU, HKHSU, HKU SPACE, and HKMA, where he has taught supply chain sustainability.

Sustainability & ESG for Communications and Marketing Professionals

Course Code: 93208

 Cantonese supplemented with English materials

 In today's business landscape, sustainability and Environmental, Social, and Governance ("ESG") factors have become crucial for success and reputation. This three-hour course is designed for communications and marketing professionals who seek to deepen their understanding of sustainability and ESG communications. Through a blend of theoretical insights, practical applications, and real-life case studies, participants will learn how effective communication strategies can enhance corporate reputation, engage stakeholders, and drive sustainable practices.


 Key concepts and importance of sustainability and ESG in business

- Introduction to Sustainability and ESG
- Importance of Effective Communications in Sustainability
- Case Studies in Sustainability & ESG Communications
- Practical Application
- Measuring Impact

 Ms Maggie Lam

 Face to face

 24 July 2025 (Thu)

 18:30- 21:00 (2.5 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,000*

- **Early bird discount: 5%, until 10 July 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable


 **Enrolment Deadline: 17 July 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

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 About the speaker:


Ms Maggie Lam is Assistant Director – Communications at BEC. She leads the Communications and Events Team by overseeing all marketing and communications initiatives, media relations, and event management. She is responsible for formulating and implementing the overall communications strategy of BEC. Ms Lam possesses over 20 years of experience in the corporate communications field. Prior to joining BEC, she worked in companies and organisations from different business sectors, including listed companies, MNCs, professional bodies, and property developers. She is currently a member of the Executive Committee of Hong Kong Public Relations Professionals' Association.




Green Procurement Strategies and Best Practices


Course Code: 93209

 Cantonese supplemented with English materials


 This course provides professionals with the knowledge and tools necessary to implement green procurement strategies. The content is specifically designed for individuals in procurement and supply chain management, as well as those involved in purchasing, supplying, and designing environmental products and services.


-  • What is Green Procurement? Why Green Procurement matters?
• Integration of environmental criteria into procurement cycle
• What are the strategies for Green Procurement?
• Managing the Scope 3 challenges
• Key takeaways
• Practical application
• Exercise and group discussion

 Mr Felix Lam

 Face to face

 14 August 2025 (Thu)

 18:30 – 21:30 (3 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,400*

- **Early bird discount: 5%, until 31 July 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable


 **Enrolment Deadline: 7 August 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

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 About the speaker:

Mr Felix Lam is a Council Member of both ISM-HK and IPSHK, where he is responsible for promoting professionalism in procurement and supply. He served as the Head of Sustainability at the Green Council for seven years, during which he advocated for corporate sustainability through various initiatives, including training courses, seminars, membership programs, corporate sustainability awards, and consultancy services. Prior to that, he had a distinguished career at Towngas for over 25 years, culminating in his role as the Head of Corporate Supplies Department, where he led the procurement and supply chain operations. Felix has also been a guest lecturer at PolyU, HKHSU, HKU SPACE, and HKMA, where he has taught supply chain sustainability.

Insights and Applications of Life Cycle Assessment (Level 1) (4th intake)

Course Code: 93210


 English

 About the course (Level 1 and 2).

A hands-on workshop that aims to provide participants with a comprehensive understanding of the fundamental concepts, methodologies, and applications of Life Cycle Assessment (LCA). Through practical examples, exercises, and software demonstrations, participants will learn principles of how to conduct LCA and interpret results, compare different types of LCA reports, discuss latest regulations and trends in LCA applications and gain insights into different LCA and Carbon foot printing software and tools.

 Content (Level 1): Concepts and Examples of Life Cycle Assessment

- Methodology, frameworks, and standards for LCA and carbon footprint assessment
- Benefits and Limitations of conducting LCA and using LCA results for impact disclosure and product comparison
- Checklists of aspects to pay attention to before initiating a LCA study
- Worked examples and exercises to illustrate concepts and practice LCA result analysis and hotspot identification in different sectors

 Dr Meike Sauerwein

 Face to face

 20 August 2025 (Wed)

 18:30-21:30 (3 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,200*

- **Early bird discount: 5%, until 6 August 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for BEC Staff or HKUST Staff/Students: 10%

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable

 **Enrolment Deadline: 13 August 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

 **About the speaker:**

Dr Meike Sauerwein is a lecturer in the Division of Environment and Sustainability of the HKUST and the academic lead of the HKUST Life Cycle Lab. Her research interests evolve around environmental assessment of circular services, Scope 3 practices and database development. She teaches Sustainability, Sustainable Consumption & Life Cycle Assessment and its applications in business, sustainable finance, and policymaking. Meike also leads the Sustainability Education Working Group of the HK Sustainable Campus Consortium.


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Reporting on the Environmental Aspects of the HKEx ESG Reporting Guide (6th Intake)


Course Code: 93212

 Cantonese supplemented with English materials (Subject to Change)


 This course offers basic training for corporate sustainability practitioners - whether new to or have some experience in ESG/sustainability disclosure - on the environmental reporting requirements of the HKEx ESG Reporting Guide.

-  • Overview of ESG reporting and ratings landscape
- Introduction to the HKEx ESG Reporting Guide
- The specifics of the environmental aspects of the HKEs ESG Reporting Guide - Analysis of environmental KPIs, metrics, and disclosures. Includes case studies demonstrating how to design and implement an effective environmental reporting system
- Data Management & Verification: Best practices for establishing data collection and verification processes
- Ethical Reporting Practices: Ensuring integrity, transparency, and accountability in ESG disclosures
- Q&A Session: 30-minute discussion to address participant challenges and questions

 Ir Vincent Kong

 Face to face

 1 September 2025 (Monday)

 18:30 – 21:00 (2.5 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,000*

- **Early bird discount: 5%, until 18 August 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%


Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable

 **Enrolment Deadline: 25 August 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

 About the speaker:


Ir Vincent Kong brings over 20 years of sustainability and ESG expertise spanning corporate strategy, governance, standard-setting, communications, finance, and program/project management. His career includes 10 years in the real estate sector and 13 years working with multinational corporations, governments, and NGOs across over 10 countries in both emerging and developed markets.

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Insights and Applications of Life Cycle Assessment (Level 2) (4th intake)

Course Code: 93211

 English

 About the course (Level 1 and 2).

A hands-on workshop that aims to provide participants with a comprehensive understanding of the fundamental concepts, methodologies, and applications of Life Cycle Assessment (LCA). Through practical examples, exercises, and software demonstrations, participants will learn principles of how to conduct LCA and interpret results, compare different types of LCA reports, discuss latest regulations and trends in LCA applications and gain insights into different LCA and Carbon foot printing software and tools.


 Content (Level 2): Applications, Trends, and Software Tools for LCA.

- LCA Applications in Practice - reporting formats and potential pitfalls for impact disclosure and product comparison
- Trends in Policy & Business Driving LCA Adoption (e.g., Embodied Carbon, Scope 3 emissions, Carbon Labelling, LCA's Role in Net Zero Plans)
- Live walkthrough of LCA software: Demonstration and pros & cons evaluation of different LCA/Carbon footprinting tools (featuring amongst others the new LCA Tool JIMU by EC-Digital)

 Dr Meike Sauerwein

 Face to face

 3 September 2025 (Wed)

 18:30-21:00 (2.5 CPD hours)

 Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong

 Standard course fee: HK\$ 1,000*

- **Early bird discount: 5%, until 20 August 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for BEC Staff or HKUST Staff/Students: 10%

*Discount per head for this course will be capped at 15%


Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable

 **Enrolment Deadline: 27 August 2025**

Enrolment Quota: 25

Pre-requisite: Not applicable

 **About the speaker:**

Dr Meike Sauerwein is a lecturer in the Division of Environment and Sustainability of the HKUST and the academic lead of the HKUST Life Cycle Lab. Her research interests evolve around environmental assessment of circular services, Scope 3 practices and database development. She teaches Sustainability, Sustainable Consumption & Life Cycle Assessment and its applications in business, sustainable finance, and policymaking. Meike also leads the Sustainability Education Working Group of the HK Sustainable Campus Consortium.

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SEPTEMBER

Carbon Audit and Management in the Food & Beverage Sectors

Course Code: 93213



Cantonese supplemented with English materials (Subject to Change)



The half-day course aims to provide participants with a comprehensive understanding of the carbon audit procedures and reporting requirements in the F&B sector. Participants will conduct carbon emissions calculations in class under the full guidance of the instructor.



- Introduction to carbon auditing and its importance in the food and beverage industry
- Identifying and quantifying Scope 1, 2 and 3 emissions
- Step by step going through the carbon audit procedures in accordance with relevant local and international guidelines
- Implementing data collection and management strategies
- Analysing and interpreting carbon audit results
- Reporting and communicating carbon audit findings
- Developing and implementing carbon reduction strategies



Ir Sophia Lau



Face to face



16 September 2025 (Tue)



9:30 – 12:30 (3 CPD hours)



Room 202E, 2/F, 77 Tat Chee Avenue, Kowloon Tong



Standard course fee: HK\$ 1,400*

- **Early bird discount: 5%, until 2 September 2025**
- Group discount: 5% for group of 2 or more from the same organisation and enrol at the same time
- Discount for BEC Member: Council Member (10%), Corporate / General / Affiliate Member (5%)
- Discount for member of professional institutions (5%)

*Discount per head for this course will be capped at 15%

Certificate of Attendance will be issued by BEC after completion of the course

Funding Scheme Support: Not applicable



Enrolment Deadline: 9 September 2025

Enrolment Quota: 25

Pre-requisite: Not applicable

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About the speaker:

Ir Sophia Lau is an environmental professional with over 20 years of experience in environmental management, carbon auditing and sustainability strategies. As a certified carbon auditor, she has conducted audits for over 50 companies in Hong Kong, helping them assess their carbon footprints and transition toward green operations. She also plays a vital role in carbon reporting, guiding businesses in formulating reduction plans and implementing sustainability strategies that drive lasting environmental and economic benefits.

Standard Terms & Conditions

1. Enrolment will only be processed and considered with a fully completed application form and the appropriate course fee.
2. Course fee paid by crossed cheque should be made payable to “Business Environment Council Limited”.
3. If there is a course quota, enrolment will be accepted on a first come, first served basis.
4. Successful applicants will be notified at least 5 working days before the commencement of the course.
5. Course fee paid is non-refundable, except under special circumstances as listed below:
 - a. Course cancellation due to the hoisting of typhoon signal no.8 or above, or black rainstorm warning 3 hours before the commencement of the course.
 - b. Course cancellation due to insufficient enrolment.
 - c. Unsuccessful application due to full enrolment.
6. Business Environment Council Limited (“BEC”) reserves the right to cancel any course or reject any enrolment at its sole discretion, and BEC’s decision will be final.
7. Personal data including contact information will be used by BEC for its communications and direct marketing purposes, including distribution of newsletters and promotions of events, training courses and other activities. Information provided will be kept strictly confidential and will not be sold, reused, rented, loaned, or otherwise disclosed to third parties. If you do not wish to receive any promotional materials from BEC, please send an email to unsubscribe@bec.org.hk
8. Information provided will be kept strictly confidential and will not be sold, reused, rented, loaned, or otherwise disclosed to third parties.

About Business Environment Council Limited

Business Environment Council Limited (“BEC”) is an independent, charitable membership organisation, established by the business sector in Hong Kong. Since its establishment in 1992, BEC has been at the forefront of promoting environmental excellence by advocating the uptake of clean technologies and practices which reduce waste, conserve resources, prevent pollution and improve corporate environmental and social responsibility. BEC offers sustainable solutions and professional services covering advisory, research, assessment, training and award programmes for government, business and the community, thus enabling environmental protection and contributing to the transition to a net-zero economy. For more information about BEC, please visit www.bec.org.hk

About BEC Institute of Environmental Education

BEC Institute of Environmental Education (“BEC IEE”), a division of BEC, provides a platform for business managers and decision makers, to advance their knowledge and develop the expertise necessary for environmental decision-making. BEC IEE also facilitates professional development by promoting quality environmental education through various environmental education programmes.

Enquiries:

Tel: (852) 2784 3971 | E-mail: beciee@bec.org.hk
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