

ISO 14001:2015 INTERNAL AUDITING

(Course code: 86106)

 31 January & 1 February 2019, 9:30 – 17:30

 BEC Building, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

\$ HK\$2,200*

* **Early Bird Discount** (5%) – on or before 17 January 2019.

* **Group Discount** (5%) – for group of 2 or more from the same organisation.

* **Additional Discount for BEC Member**
Council Member (10%); Corporate or General or Affiliate Member (5%).

ISO 14001 Environmental Management System (EMS) was upgraded with a series of amendments in 2015. Join this highly interactive 2-day-long training, you will acquire essential knowledge of EMS, understand the related environmental legislation in Hong Kong, and interpret the new requirements of 2015 version. You will be guided in a mock internal audit and familiar with the successful EMS internal audit skills within a short period of time. This training is designed for participants who are involved in their organisations audits or who want to learn how to interpret the ISO 14001:2015 requirements.



Content

- Key elements of ISO 14001:2015
 - Requirements and benefits
 - Key principles, procedures and skills of EMS internal audit
 - Overview of related environmental legislation in Hong Kong
- Step-by-step for conducting an EMS audit
 - Understand the procedure of audit
 - Initiate and prepare the audit such as audit schedule preparation and objectives identification
 - Conduct the audit such as data collections and interview
 - Prepare and distribute the audit report
 - Complete audit and follow-up
- Best practices and case sharing
- Quiz

Medium of Instruction

Cantonese supplemented with English training materials.

Certificate

A Certificate of Completion will be awarded to participant who passed the exam successfully.

Speaker – Ms Sze Yuen

IEMA Registered EMS Auditor, Senior Specialist – Environmental Management, BEC

Ms Yuen has over ten years of experience in environmental fields. She is responsible for providing consultancy, conduct researches and related services in environmental management, waste management and sustainable development from various industrial sectors. She is a registered IEMA EMS Auditor and has extensive experiences in ISO 14001 Environmental Management System (EMS) development and audit for government departments, corporates, and small and medium enterprises (SMEs) in Hong Kong.

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Terms & Conditions

- Duly completed application form accompanied by payment will be considered for admission;
- Course fee is non-refundable, non-transferable and should be received by BEC IEE no later than 5 working days before the commencement of the course;
- Admission is made on a first-come-first-served basis;
- Successful applicants will be notified no later than 3 working days before the commencement of the course;
- Unsuccessful applicants will be given refund of course fees if they have already paid;
- The course will be cancelled with full refund when the typhoon signal no.8 or above, or black storm warning is hoisted 3 hours before the course commences;
- An official e-receipt will be distributed through email to the participant upon the completion of the course;
- BEC reserves the right not to conduct the course if the applications are below the required minimum number of participants, and course fees received will be refunded. All decisions made by BEC on matters related to the courses are final;
- Personal data including contact information will be used by BEC for its communications and direct marketing purpose, including newsletters and promotions of events, training courses and other activities. If you do not wish to receive any further promotional materials from BEC, please send an email to us at unsubscribe@bec.org.hk; and
- Information provided will be kept strictly confidential and will not be sold, reused, rented, loaned, or otherwise disclosed to third party.

About Business Environment Council Limited 商界環保協會有限公司

Business Environment Council Limited ("BEC") is an independent, charitable membership organisation, established by the business sector in Hong Kong. Since its establishment in 1992, BEC has been at the forefront of promoting environmental excellence by advocating the uptake of clean technologies and practices which reduce waste, conserve resources, prevent pollution and improve corporate environmental and social responsibility. BEC offers sustainable solutions and professional services covering advisory, research, assessment, training and award programs for government, business and the community, thus enabling environmental protection and contributing to the transition to a low carbon economy. For more information in BEC, please visit www.bec.org.hk.

About BEC Institute of Environmental Education

BEC Institute of Environmental Education ("BEC IEE"), a division of BEC, provides a platform for business managers and decision makers, to advance their knowledge and develop the expertise necessary for environmental decision-making. BEC IEE also facilitates professional development by promoting quality environmental education through various environmental education programmes. For further enquiries or assistance, please contact BEC IEE at beciee@bec.org.hk.