

Application Form for BREEAM In-Use Awareness Session: Redefining Value

Please complete this form in BLOCK LETTERS and return it by e-mail to beciee@bec.org.hk, fax at 852-2784-6699, or mail to BEC Institute of Environmental Education (BEC IEE), 2/F, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong. Each form should be used for one applicant only. For further enquiries or assistance, please call 852-2784-3900 or email to beciee@bec.org.hk.

Part A: Personal Information ¹		
Name:	(English)	(Chinese)
Company Name:		
Job Title:		
Office No:	Mobile No:	E-mail Address: <i>(we will confirm your application by e-mail)</i>
Education Level (please <input checked="" type="checkbox"/> one only): <input type="checkbox"/> Diploma/Associate Degree <input type="checkbox"/> Tertiary <input type="checkbox"/> Graduate School <input type="checkbox"/> Others _____		
Are your organisation a member of BEC ² ? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> BEC Member ² → <input type="checkbox"/> Council <input type="checkbox"/> Corporate <input type="checkbox"/> General <input type="checkbox"/> Affiliate → BEC Membership No. _____		
Part B: Course Fee and Discounts (please <input checked="" type="checkbox"/> where appropriate)		
Course Fee		
<input type="checkbox"/> BEC Member (Free)		-
<input type="checkbox"/> Others (\$200)		
Total Payment		\$
Part C: Payment Method (Course fee can be paid by cheque / credit card, please <input checked="" type="checkbox"/> where appropriate)		
<input type="checkbox"/> By Cheque Please send the completed form with a crossed cheque made payable to " Business Environment Council Limited " to the following address: BEC Institute of Environmental Education 2/F, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong Cheque No: _____	<input type="checkbox"/> By Credit Card (<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> AmEx) Cardholder Name: _____ Card No: _____ Expiry Date: _____ Amount (HK\$): _____ Cardholder Signature: _____	
Part D: How did you find out about the course?		
<input type="checkbox"/> BEC Website		
<input type="checkbox"/> Email		
<input type="checkbox"/> Friend		
<input type="checkbox"/> Press Advertising		
<input type="checkbox"/> Other:		

¹ Personal data including contact information will be used by BEC for its communications and direct marketing purpose, including newsletters and promotions of events, training courses and other activities. If you do not wish to receive any further promotional materials from BEC, please send an email to us at unsubscribe@bec.org.hk;

² Please visit BEC website at <http://bec.org.hk/our-members/bec-membership> for more BEC membership information.

Terms & Conditions:

- Duly completed application form accompanied by payment will be considered for admission;
- Course fee is non-refundable, non-transferable and should be received by BEC IEE no later than 5 working days before the commencement of the course;
- Admission is made on a first-come-first-served basis;
- Successful applicants will be notified no later than 3 working days before the commencement of the course;
- Unsuccessful applicants will be given refund of course fees if they have already paid;
- The course will be cancelled with full refund when the typhoon signal no.8 or above, or black storm warning is hoisted 3 hours before the course commences;
- An official e-receipt will be distributed through email to the participant upon the completion of the course;
- BEC reserves the right not to conduct the course if the applications are below the required minimum number of participants, and course fees received will be refunded. All decisions made by BEC on matters related to the courses are final;
- Personal data including contact information will be used by BEC for its communications and direct marketing purpose, including newsletters and promotions of events, training courses and other activities. If you do not wish to receive any further promotional materials from BEC, please send an email to us at unsubscribe@bec.org.hk; and
- Information provided will be kept strictly confidential and will not be sold, reused, rented, loaned, or otherwise disclosed to third party.

Declaration:

I have read and accepted the above "Terms and Conditions" in this Application Form and agreed that the "Terms and Conditions" are subject to revisions at the sole discretion of BEC IEE as published in the website of BEC.

Applicant's signature: _____

Date: _____

For further enquiries or assistance, please contact BEC IEE at beciee@bec.org.hk.

