

BEC's venue and facilities are available for hire for holding events with an aim of sharing knowledge, best practices and information relating to and in promotion of environmental excellence. Hiring rates of the venue and facilities are listed as follows:

| Floor/ Room | Floor Area<br>(in square<br>meters) | Maximum<br>Capacity | Session Rate (HK\$)   |  | Daily Rate (HK\$)  |   |       |
|-------------|-------------------------------------|---------------------|---|--|--|---|-------|
|             |                                     |                     | Monday - Friday<br>(excluding public<br>holidays)<br>09:00 - 13:00 /<br>14:00 - 18:00 | Saturdays,<br>Sundays & public<br>holidays<br>09:00 - 13:00 /<br>14:00 - 18:00 | Monday - Friday<br>(excluding public<br>holidays)<br>09:00 - 18:00 | Saturdays,<br>Sundays & public<br>holidays<br>09:00 - 18:00 |       |
|             |                                     |                     |   | All days<br>18:00 - 22:00  |  |   |       |
| 2/F         | Room 202B                           | 78                  | 70  | 2,400  | 3,200  | 4,600   | 6,000 |
|             | Room 202C                           | 47                  | 35  | 1,200  | 1,600  | 2,300   | 3,200 |
|             | Room 202D                           | 47                  | 35  | 1,200  | 1,600  | 2,300   | 3,200 |
|             | Room 202E                           | 77                  | 70  | 2,400  | 3,200  | 4,600   | 6,000 |
| G/F         | Room 4                              | 84                  | 50  | 1,900  | 2,600  | 3,600   | 4,900 |
|             | Auditorium                          | 141                 | 100   | 3,000  | 3,600  | 5,000   | 6,500 |

### REMARKS

- The hiring rates are subject to changes without prior notice.
- Equipment is chargeable at the following rates:  
AV system + 2 wireless microphones (in Auditorium) \$300  
Projector (in all rooms, including the Auditorium) \$300  
Portable amplifier (in rooms other than Auditorium) \$150
- Additional charges may be incurred for equipment provision or special arrangements.
- Availability of venues and facilities are subject to confirmation by BEC. Reservation for venues and facilities can be made 3 months in advance at the earliest, with full payment settled within 7 working days from the Issuing Date of the Event Services Agreement.
- Venue and facilities rental are subjected to the Terms and Conditions as specified in the Event Services Agreement.
- BEC members are entitled to discounted rates; please check with BEC for details.



#### Contact us:

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