



GRI Certified Training on Sustainability Reporting G4 (2nd Intake)

(84107)

Global Reporting Initiative (“GRI”) is one of the widely used frameworks for sustainability reporting. Reporting organisations disclose their most critical impacts, be they positive or negative, on the environment, society and the economy by using the GRI Guidelines. The GRI G4 Guidelines (“G4”), the fourth generation of the Guidelines, was launched in May 2013. It aims to help the reporters to prepare sustainability reports that matter and to make robust and purposeful sustainability reporting standard practice.

This Certified Training Program, co-organised and provided by **SGS Hong Kong Limited**, gives you the essential knowledge of G4 reporting, and introduces the five phrases of GRI sustainability reporting process. It also provides you with hands-on and step-by-step instruction to apply G4 with interactive learning through case studies.

COURSE DETAILS

Date:	28 and 29 Jun 2016 (Tue and Wed)
Time:	9:30 to 17:30 (14 hours in total)
Venue:	BEC Headquarters, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong
Fee:	HK\$5,500 (Subject to a maximum discount of 10%*) * Early Bird Discount – 5% if you register 3 weeks before the commencement of course. Group Discount – 5% for 2 or more applicants from the same organisation enrolled for the same course. * Additional Discount for BEC Member Council Member: 10%; Corporate / General / Affiliate Member: 5%.

TOPICS TO BE COVERED

- Introduction to GRI, the GRI Framework, and supporting documents
- Reporting concept, planning, and the reporting process
- Benefits and challenges of reporting
- Stakeholder identification, role, prioritisation, and engagement

- GRI materiality principle and indicator selection
- Connecting reporting content and monitoring with policies and goals
- Quality assurance
- Communicating results to the public

WHO SHOULD ATTEND

This course is suitable for all executives, corporate social responsibility (“CSR”) / environmental, social and governance (“ESG”) / sustainability officers and managers, corporate communications, marketing and investor relations practitioners, sustainability communications or assurance consultants, CSR and sustainability report writing authors and contributors, professionals seeking applicable training in GRI-standard reporting and those who are involved or interested in ESG, sustainability, CSR or corporate sustainability activities.

TUTOR

GRI Approved tutor with considerable field and theoretical background.

MEDIUM OF INSTRUCTION

Cantonese supplemented with standardised GRI certified training materials (in English).

CERTIFICATION

- A Certificate of Attendance will be awarded to participants after the course; and
- A GRI certified certificate of completion will be awarded to each attendee who successfully completes the course with 100% attendance and passes the assessment evaluation including the on-line GRI questionnaire.

APPLICATION FORM & DEADLINE

Click [here](#) to download the Application Form. Enrolment deadline is 2 weeks before the course commencement date. Late enrolment will be accommodated subject to seat availability.

Terms & Conditions

- Duly completed application form accompanied by payment will be considered for admission;
- Course fee is non-refundable, non-transferable and should be received by BEC IEE no later than 2 weeks before the commencement of the course;
- Admission is made on a first-come-first-served basis;
- Successful applicants will be notified no later than 3 working days before the commencement of the course;
- Unsuccessful applicants will be given refund of course fees if they have already paid;
- The course will be cancelled with full refund when the typhoon signal no.8 or above, or black storm warning is hoisted 3 hours before the course commences;
- An official e-receipt will be distributed through email to the participant upon the completion of the course;
- BEC reserves the right not to conduct the course if the applications are below the required minimum number of participants, and course fees received will be refunded. All decisions made by BEC on matters related to the courses are final;
- Personal data including contact information will be used by BEC for its communications and direct marketing purpose, including newsletters and promotions of events, training courses and other activities. If you do not wish to receive any further promotional materials from BEC, please send an email to us at unsubscribe@bec.org.hk; and
- Information provided will be kept strictly confidential and will not be sold, reused, rented, loaned, or otherwise disclosed to third party.

About Business Environment Council Limited 商界環保協會有限公司

Business Environment Council Limited 商界環保協會有限公司 (“BEC”) is an independent, charitable membership organisation, established by the business sector in Hong Kong. Since its establishment in 1992, BEC has been at the forefront of promoting environmental excellence by advocating the uptake of clean technologies and practices which reduce waste, conserve resources, prevent pollution and improve corporate environmental and social responsibility. BEC offers sustainable solutions and professional services covering advisory, research, assessment, training and award programs for government, business and the community, thus enabling environmental protection and contributing to the transition to a low carbon economy. For more information in BEC, please visit www.bec.org.hk.

About BEC Institute of Environmental Education

BEC Institute of Environmental Education (“BEC IEE”), a division of BEC, provides a platform for business managers and decision makers, to advance their knowledge and develop the expertise necessary for environmental decision-making. BEC IEE also facilitates professional development by promoting quality environmental education through various environmental education programmes. For further enquiries or assistance, please contact BEC IEE at beciee@bec.org.hk.

Co-organisier and Course Provider

The logo for SGS, consisting of the letters 'SGS' in a bold, sans-serif font. A vertical orange line is positioned to the right of the letters, and a horizontal orange line is positioned below the letters.